

MINUTES OF HEWICK & HUTTON PARISH COUNCIL MEETING

Tuesday 1st August 2023, Copt Hewick Village Hall

1. Those present: Chair Cllr E Wardman, Cllr N Cutler, Cllr N Woolfenden, Clerk C Gledson,
2. Apologies for absence: Cllr J Blakey, Cllr S Harrison
3. Declarations of interest (not already declared under the council's code of conduct or members' Register of Disclosable Pecuniary Interests): None
4. Minutes of last meeting: Approved. Cllr Cutler noted that the Copt Hewick bus service proposal will be considered in the county review of bus services.
5. Matters arising from last meeting:
 - a. It was noted that the coronation celebrations for the parish were held in Copt Hewick and were a great success with 168 people attending the tea and games.
 - b. Copt Hewick speed limit resiting proposal: at the previous meeting Cllr Brown advised that warning signs will be erected within 3 months. As he was not at the meeting this is to be carried forward to the next meeting.
 - c. Hutton Conyers tree survey – Cllr Blakey was not at the meeting but will be contacted for an update. The clerk also has another contact to pursue if necessary.
 - d. Hutton Conyers noticeboard and access – the existing noticeboard can be refurbished and a quote has been obtained for the access to the board to be improved with steps leading up to it and the area tidied. It was agreed that a maximum £690 should be spent on the project and the clerk is to pursue the offer of a donation in memory of Janet Heywood, a former parishioner of Hutton Conyers and clerk to the council. It was agreed that a plaque with suitable wording could be added to the noticeboard to mark the donation.
6. NY Council report: No report.
7. Parish charter: It was noted that a parish charter has been issued by the new Council and has been circulated to all councillors.
8. New email address: It was agreed that the council should have a .Gov.UK domain name in place of the current free gmail account. The domain name is to be hewickandhuttonparish.gov.uk with the email address clerk@hewickandhuttonparish.gov.uk. Addresses for individual councillors will be considered at the next meeting.
9. Financial matters:
 - a. The end of year accounts have been submitted and accepted.
 - b. The current statement was noted.
 - c. It was noted with regret that Mrs Halliday will no longer be able to act as auditor for the parish.
10. Asset register: The register was reviewed and updated. It was noted that certain assets, such as the village noticeboards, will require regular maintenance to ensure their longevity. The clerk is to approach JennyRuth for an estimate of maintenance costs.
11. Copt Hewick playground inspection: this has been booked but no date has been set.

12. Dog fouling leaflets: Cllr Harrison sent an example of the new leaflet and it was agreed that 200 should be ordered. Cllr Wardman will deliver in Copt Hewick and Bridge Hewick and Cllr Harrison and the clerk will deliver in Hutton Conyers.
13. Change of meeting dates: the village hall is no longer available on Tuesdays so it was agreed that the Council will meet quarterly on the first Thursday of the month.
14. Planning: None
15. AOB: Grass cutting was discussed and Cllrs Woolfenden and Cutler will discuss this further.
16. Date of next meeting: The date of the next meeting is Thursday 2nd November 2023.